

# Fraser Lands Church

## 2021 Canada Summer Jobs – Ministry Assistant Positions

### Introduction

Are you looking for a summer ministry job opportunity? If so, please read on! One of our desires as a church is to build up people in ministry skills, Godly character and biblical knowledge. We do this through mentoring for spiritual maturity. In this spirit, our church has applied for and received approval from Service Canada (Federal Government) for Canada Summer Job positions.

**Canada Summer Jobs** (CSJ) is an initiative under Canada's Youth Employment Strategy. CSJ provides funding to not-for-profit, public and small private sector employers with 50 or fewer employees to create summer job opportunities for young people aged 15-30 years old.

Canada Summer Jobs is about:

- Supporting work experiences for young people
- Supporting organizations including those that provide important community services; and
- Recognizing that local circumstances, community needs and priorities vary widely.

To be eligible, you must:

- be between 15 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act, and,
- be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

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### Application Process:

Please download the application form and reference form from the church website. Please submit the application form with your resume to [hr@fraserlands.ca](mailto:hr@fraserlands.ca) by the application deadline. Please also pass the reference form to a minimum of 2 references. References are required to submit their filled out forms via email by the deadline date with "ATTN: CSJ Application 2021" in the subject line.

**Application Deadline:** Monday May 31, 2021

Fraser Lands Church  
**Children's Ministry Assistant**

**Position:** Full-time (35 hrs. / week)  
**Work Period:** June 14 – August 22, 2021 (10 weeks)  
**Hourly Wage:** \$15.20  
**Supervisor:** Pastor Becky Lim

**Job Description and Responsibilities:**

The Children's Ministry Assistant will assist the Children's Pastor with the administration, planning, and preparing of weekly weekend programs for Sunday School and Vacation Bible School (VBS). The Children's Ministry Assistant will plan and lead these activities, such as teaching for good citizenship, character and values formation, music, crafts, games, sporting activities and other fun learning activities. This may be done via zoom, videos, and other social media platforms.

We do ministry as a team. We partner with volunteers and other ministry leaders so the Ministry Assistant will need to know how to work well with others. Also, he/she will also assist in reaching out to families and support their needs during the pandemic. Furthermore, he/she will assist in running an online VBS which is a one-week children's day program with over 120 children and over 50 volunteers.

The Children's Ministry Assistant will be mentored and supervised by the Children's Pastor. There will be regular meetings to discuss tasks, responsibilities, and assignments. Assignments will include leadership theory and early childhood training. This close working relationship will provide rich mentoring opportunities and ongoing accountability for the assistant.

Leadership, administrative, and inter-personal skills will be developed in his/her role as a Children's Ministry Assistant. He/she will work with volunteers and children in the programs. This position will enable the Children's Ministry Assistant to develop as an independent problem solver as well as a team player. The nature of this position will develop the Children's Ministry Assistant as an effective communicator as they delegate responsibilities and empower those they work with.

He/she should feel comfortable in working with children. He/she must be a team player and have a positive attitude. He/she must be fluent in spoken and written English. It would be an asset if the person is conversant in other languages.