FRASER LANDS CHURCH

# Facilities Assistant/Custodian

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| Employer: | Fraser Lands Church | Job ID: N/A | |
| Location: | Vancouver, BC | Posting Date: | November 06, 2026 |
| Job Type: | Full Time | Posting Expiry: | November 30, 2026 |
| Job Status: | Permanent | Contact Name: | Celso Vallespin |
| Job Salary: | $21.00 - $23.00/hr | Contact Email: | celso@fraserlands.ca |
| Category: | Support Staff | Contact Phone: | 604-451-5449 Ext 104 |

## Introduction

Fraser Lands Church's vision is to be a church of all nations transformed through faith and love in Christ.

Fraser Lands Church is looking for a Facilities Assistant to provide cleaning services and security for the church facility.

## Job Details:

Primary responsibilities include:

- Be available for evenings and weekend shifts including holidays.
- Provides cleaning for the church facility such that the interior of the church and the exterior grounds has a clean, orderly and pleasing appearance. Follow prescribed cleaning schedule.
- Perform scheduled security walk-through of the entire church (interior and exterior) and ensure security and safety measures are in place.
- Report safety, sanitary, or fire hazards and any areas or equipment that will require special attention, clean up and/or repairs to the Facilities Cleaning Supervisor.
- Collaborates with the other Facilities Staff to ensure the scheduled maintenance of all public areas, equipment, tools, and fixtures is completed.
- Provide courteous service to building users and be available to unlock doors and gates, adjust room temperatures, and get loanable equipment from the office for people, etc.
- Arranges rooms and sets up for regular bookings and special events as requested.
- Ensures rooms are returned to normal prescribed settings and prepared for next day's activities.
- Performs other assigned facility care related duties as required. Check with the supervisor at the start of the shift for special assignments and cleaning projects.
- Clears snow and ice from walkways and parking areas. Shovel and salt sidewalk, stairwells, walkways, and entrances.
- Moves heavy furniture, equipment, and supplies as required.
- Responds to call-outs and emergencies as they arise.
- Performs the following cleaning and maintenance activities during shift:
    - Empties trash containers and clean containers from all public areas and offices and performs other custodial work as assigned.
    - Sweeps, mops, scrubs and waxes hallways, floors, and stairs.
    - Vacuums prescribed areas according to schedule.

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**Job Details (con't):**

  - Washes windows, interior walls, and ceilings.
  - Dusts prescribed areas according to schedule.
- Restrooms: Mops floors, cleans inside/outside of all toilets and disinfects; cleans all washbowls, sink counters, and mirrors; fills all paper-products dispensers and soap dispensers.

**QUALIFICATIONS:**

● Valid BC Driver's license.
● A high school diploma or general education degree (GED) is required.
● Must be available for weekend night shifts including Friday, Saturday and Sunday.
● Must be available to sub-in or cover for team members on vacation.
● Must possess strength, stamina, and mobility to perform physical work.
● Must be available for regular standby assignments and off-hours as required.
● Previous custodial and grounds experience is an asset.
● WHMIS training is preferred.
● Ability to understand and follow verbal and written instructions.
● Ability to lift and carry up to 50 pounds.
● Comfortable squatting, twisting, bending, and kneeling while using tools and performing maintenance tasks.
● Possess working knowledge of the methods, techniques, and materials used in custodial work.
● Ability to climb ladders and work from heights.
● Familiar with operating, caring for, and storing custodial equipment and supplies.